

**RESOLUTION NO. 291 FOR 2021**

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 29th day of July, 2021 at 7:00 PM.

PRESENT: Supervisor Paula A. Mahan  
Councilwomen Linda J. Murphy  
Danielle Futia  
Jill Penn  
Melissa Jeffers  
Councilmen Rick Field, Sr.  
Brian Austin

ABSENT: None

Councilwoman Jeffers offered the following resolution and moved its adoption:

**Resolution establishing a Standard Work Day and Reporting Resolution, pursuant to 2 NYCRR 315.4, for elected and appointed officials for membership and service credit in the New York State and Local Retirement System.**

WHEREAS, Regulations of the New York State Comptroller set forth in 2 NYCRR 315.4 require the adoption of a “standard work day” by each municipality and impose additional reporting requirements for elected and appointed officials for membership and service credit in New York State and Local Retirement System;

NOW, THEREFORE, BE IT RESOLVED that the Town of Colonie hereby establishes the standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based upon the record of activities maintained and submitted by these officials to the Town Clerk of this body as set forth in Exhibit “A” attached hereto; and

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to post this resolution on the Town of Colonie website for a minimum of thirty (30) days and to file a certified copy of this resolution and affidavit of posting with the Office of the State Comptroller within forty-five (45) days of adoption.

The resolution was duly seconded by Councilwoman Penn and, upon roll, the following vote resulted:

Supervisor	Paula A. Mahan	Aye
Councilwomen	Linda J. Murphy	Aye
	Danielle Futia	Aye
	Jill Penn	Aye
	Melissa Jeffers	Aye
Councilmen	Rick Field, Sr.	Aye
	Brian Austin	Abstained

Office of the New York State Comptroller  
**NYS** SLRS  
 New York State and Local Retirement System  
 110 State Street, Albany, New York 12244-0001  
 Please type or print clearly  
 in blue or black ink

Received Date

**Standard Work Day and Reporting Resolution for Elected and Appointed Officials**

RS 2417-A (Rev. 11/19)

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

BE IT RESOLVED, that the Town of Colonie / 2021 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYS LRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Brian C. Austin		R13048508	Town Board Member	02/28/21-12/31/21	8	2.84	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
<b>Appointed Officials:</b>									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Julie L. Gansle (Name of Secretary or Clerk) secretary/clerk of the governing board of the Town of Colonie (Name of Employer) of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 29 day of July, 2021 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Colonie (Name of Employer) on this          day of         , 20        

Affidavit of Posting: I, Julie L. Gansle (Name of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on          and continued for at least 30 days. That the Resolution was available to the public on the:          (Date)

Employer's website at: www.colonie.org

Official sign board at: Memorial Town Hall

Main entrance Secretary or Clerk's office at: Memorial Town Hall

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