

BUILDING AND FIRE SERVICES DEPARTMENT

TOWN OF COLONIE
PUBLIC OPERATIONS CENTER (518)783-2706
347 OLD NISKAYUNA ROAD
LATHAM, NY 12110-2286

BILLBOARD ZONING VERIFICATION

THIS APPLICATION IS FOR ZONING VERIFICATION FOR BILLBOARDS ONLY,
SUBMIT THIS TO THE BUILDING DEPARTMENT.

THIS FORM WILL BE ON FILE IN THE BUILDING DEPARTMENT FOR 1 YEAR

Any proposal which requires a Town of Colonie Building and Zoning Permit or an approval issued by the Town of Colonie Planning Board/Department must first be reviewed by the zoning enforcement officer of the Town of Colonie to determine whether the proposal violates any provision(s) of the Town of Colonie Zoning Laws. The Officer’s determination is based upon the information submitted on this form and such determination is subject to review and change if the project is modified at a subsequent date. The officer reserves the right to request further information it is deemed necessary. A disapproval of the application by the zoning officer means the project, as designed, cannot proceed for the reasons provided. If you the applicant, disagree with the zoning officer’s determination you may appeal said determination to the Town of Colonie Zoning Board of Appeals. The applicant further agrees and understands that a new “Application for Zoning Verification” may have to be submitted if the applicable zoning laws change before the proposed action is completed.

1. GENERAL INFORMATION: (MUST BE PRINTED)

Address of site of proposed action:

Number Street City State Zip

Name of applicant

Address Number Street City State Zip

Applicant’s phone (W) (H)

Contact person

Address

Phone number (W) (H)

Property owner(s)

Address Number Street City State Zip

2. Describe the present use of the property. (If vacant, so note and list last prior use).

3. APPLICANT’S PROPOSED ACTION:

A. Is the proposed action a:
New billboard Renovation to existing billboard

B. DESCRIBED THE PROPOSED USE IN DETAIL IN A COMPLETE DESCRIPTIVE NARRATIVE.

4. Parcel is located in a zoning district (refer to Town of Colonie Zoning Map)

5. SITE INFORMATION: THIS SECTION MUST BE COMPLETED AND THREE (3) COPIES OF THE PROPOSED SITE PLAN MUST BE SUBMITTED.

Plan must be drawn by a licensed N.Y.S. engineer, architect, surveyor or landscape architect and have upon it; the address of the property, all easements, area of the parcel, abutting public highways, frontage of the lot on public highway, all building setbacks, the proposed structure, parking, building heights, zoning districts within 300 feet of the site, all billboards within 300 feet, any public park, playground or cemetery within 200 feet, all interstate and arterial highways within 660 feet.

NOTE: Arterial highway is defined as any street or highway for which operation or maintenance falls under county, state or federal jurisdiction.

OVER

PRINTED OR TYPED COPY OF SIGNATURE _____ DATE _____

If DISAPPROVED “Such appeal shall be taken within sixty days after the filing in the town clerk’s office of any order, requirement, decision, interpretation or determination of the administrative official charged with the enforcement of such ordinance or local law, from which the appeal is taken”.

[illegible]

I, _____ zoning officer of the Town of Colonie do hereby find that the proposed action as described above and any attachments hereto,

IS IN ACCORDANCE _____ APPROVED DATE _____
SIGNATURE OF ZONING OFFICER

IS NOT IN ACCORDANCE _____ DISAPPROVED DATE _____
SIGNATURE OF ZONING OFFICER

with the Zoning Law Chapter 190 of the Colonie Land Use Law that are effective as of this date.

TO THE APPLICANT: THIS IS NOT A BUILDING AND ZONING PERMIT. IF YOU WISH TO PROCEED, PLEASE SUBMIT AN APPLICATION FOR THE FOLLOWING:

_____ BUILDING AND ZONING PERMIT APPLICATION
 _____ APPLICATION FOR ZONING VARIANCE OR INTERPRETATION
 _____ APPLICATION FOR PLANNING BOARD APPROVAL/EXEMPTION
 (Planning & Economic Development)

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX OFFICIAL USE ONLY XXXXX

Parcel in/near a flood plan	Yes _____	No _____	Created or divided since 1996	Yes _____	No _____
Parcel in/near a wetland	Yes _____	No _____	Watercourse on/near the property	Yes _____	No _____
Variance granted on property	Yes _____	No _____	Variance # _____		
Copy of Assessor's card attached	Yes _____	No _____	County Tax Map # _____		
Copy of Town Tax Map attached	Yes _____	No _____	Town Tax Map # _____		
Is existing use nonconforming	Yes _____	No _____	If nonconforming, is it legally established Yes _____ No _____		

YES NO

☐ ☐ **VIOLATION - SECTION 190-84A. (BUILDING PERMITS REQUIRED)**
CONSTRUCTION STARTED WITHOUT OBTAINING BUILDING AND ZONING PERMIT