



TOWN OF COLONIE

Paula A. Mahan
Town Supervisor



Town Board
Nancy R. Hernandez – Dep. Supervisor, William E. Carl,
Daniel A. Hornick, Linda J. Murphy, Paul L. Rosano, David C. Rowley

TOWN OF COLONIE YOUTH EMPLOYMENT SERVICE 1/30/12

Please call 456-3786 for further information and for referral to other resources.

*Additional web sites that can assist you in your job search are provided at the conclusion of our local job listings.

Jobs are listed by category of employment –be sure to view all listings

*Red lettering denotes seasonal and/or temporary hiring, or has special instructions.

All other listings are for part time or full time positions.*

Minimum wage is currently \$7.25 per hour.

Current Job listings: 1/30/12

POSITION & HIRING AGE

HOURS, PAY, AND LOCATION

RETAIL SALES/CASHIERING

1 Cashier/Concession stand worker– 16+	Afrim Sports 636 Albany Shaker Rd. One PT position working in the Concession stand, flexible weeknight hours (4-8) and shifts between the hours of 9 am and early evening on weekends. Position requires cashiering, working with the public and learning all aspects of the concession stand. Three references are required. Send resume and letter of interest to: afirmsports@gmail.com attention: Latta Nezaj. \$8.25 hr.
PT Sales Associates – 18+ 1 FT Sales Associate in Spring 2012	Tuxego, Peter Harris Plaza, Latham, NY. These positions are for the upcoming season. Please request an interview by emailing to info@tuxego.com .
Toys R Us – 16+ and 18+	Multiple locations are available in the Capital District: Wolf Rd., Latham, Colonie Center, Crossgates, Clifton Park and Rotterdam. Apply on line @ www.ToysRUs.com .
Positions at Crossgates Mall	www.shopcrossgates.com
PT Cashiers 16+ Garden Center, Toys, sales floor Associates *Accepting applications for These positions beginning February 20, 2012.	Kmart’s 1860 Central Ave, Albany. \$7.25 hour. Apply in person on Store computer or at Kmart.com . Once application is in, please call Joan Robinson in Human Resources @ 456-7701 for interview Appointment.
Clerks 18+ Manager trainees – call for details Continued on the next page	Stewart’s Shop 1710 Central Ave., Colonie Flexible shifts 6:30 a.m. and 11:15 p.m. \$8.00 hr. to start - depending upon Experience. Apply in person. Two references required.

<p>All of the following positions are PT - 18+ Cashiers, PT Auto Tech I (tire/battery installer), PT Auto Center Service Advisor, PT Merchandise & Pricing Assoc, PT Receivers, apparel associate, Also commission sales in: tools, vacuums, mattress sales, Also, NYS licensed Loss Prevention – 18+</p>	<p>Sears 1425 Central Avenue (Colonie Center) Albany – 454-3013/454-3086.\$7.25 per hour and above depending upon experience, with 60-day review and potential for pay increase. Apply on line @ www.sears.com/apply or in person at 2nd floor Human Resources office. *Other information @ www.searsholdings.com/careers *All positions are currently filled, but applications are being accepted. *YES may be contacted for job descriptions on openings listed.</p>
<p>Cashiers, Sales floor staff – 16+ *Will Begin hiring again March 1, 2012. *Youth under age 18 must bring working Papers when applying.</p>	<p>Target, Northway Mall, Colonie. Flexible hours. \$8.25 hr. It is Preferred that applicants apply on line at www.target.com/careers, However, applicants may apply in person at the Guest Services desk. Be prepared for an interview at that time if the Human Resource manager is available.</p>
<p>All positions – 18+ Sales Associates Beauty Advisors, Woman’s Shoes Commission sales* (*experience.) Night cosmetics, Cosmetics Manager, Receiving (early mornings)</p>	<p>Macys Colonie Center, Albany, NY. Salary \$7.40 - \$8.00 hr. and Above depending upon experience. Apply at www.macysjobs.com. Follow– up on line application with call to Kristyn Gibson In Human Resources @ 451-2235.</p>
<p>Evening/weekend sales person -18+</p>	<p>Express Crossgates Mall/ Colonie Center. Apply in person 10:00 a.m. – 9:00 p.m. or on weekends to 6:00 p.m. Four references required. \$7.25 hour.</p>
<p>Cashiers – 16+ *All positions are full (9/7/11). Accepting applications for future jobs.</p>	<p>Price Chopper 1892 Central Ave. All shifts. \$7.50 hr. Apply on line @ www.pricechopper.com or at Customer Service in the store.</p>
<p>Salesperson – 16+</p>	<p>Bed, Bath and Beyond 32 Wolf Road, Albany – 437-0147 Evenings and weekends. \$7.25 hr. Apply in person at cashier’s counter.</p>
<p>Cashiers and Baggers– 18+ (must be Available on Sundays along with Week days.) Night crew – 18+ • Applications will be accepted starting in March 2012 for a food service clerk (18+) for a re-model of the store.</p>	<p>Price Chopper Westgate Plaza \$ 7.30+ hour. All shifts available. There is a dress code in effect. Two references needed. Apply on Line at www.pricechopper.com.</p>
<p>Cashier/Sales/Stock – 18+ *Now accepting applications for Spring Seasonal hiring for March/April 2012.</p>	<p>Grossman’s Bargain Outlet 163 Troy Schenectady Road 274-0182. Flexible hours for evenings and weekends. \$8.89 hr. to start. **Background check & drug test. Apply on line @ www.bargain-outlet.com Follow-up with a call to Doug Greth.</p>
<p>Cashiers - 16+ Overnight stock – 18+ *All positions are currently filled, but applications are being accepted for future positions.</p>	<p>Wal-Mart’s Latham Farms 579 Troy Schenectady Road. 783-4086. Cashiers and sales associates evenings and weekends. \$7.80 hr. Stop in at hiring kiosk or apply @ https://hiringcenter.walmartstores.com or www.walmart.com.</p>
<p>Sales Assoc. PT 16+ Logistics (stock) 18+ *Hiring will begin again March 1, 2012</p>	<p>Old Navy Clothing Crossgates Commons \$7.25 + hr. Retail experience necessary. Apply on line @ www.gapinc.com/storejobs.</p>
<p>Early morning stock crew – 18+ Cashiers -18+</p>	<p>A.C. Moore 873 New Loudon Road. – 782-0095 \$8.00 hr. Stop in and complete an application, or apply on Line at www.acmoore.com.</p>
<p>All positions age 18+ Continued on the next page</p>	<p>Dick’s Clothing & Sporting Goods Crossgates Mall. Flexible hours. Salary – Depending upon experience. Apply on-line at www.dickssportinggoods.jobs Click on hourly jobs.</p>

Retail Sales – 16+ *All positions are currently filled, however, applications are being accepted for future positions.	Old Navy Mohawk Commons. Apply on line at www.gapinc.com/storejobs . or call the store @ 374-6179 and ask to speak with Casey Collins in Human Resources. Hours & Salary will be discussed at interview.
Cashiers – 16+ Stock / Customer Service Associates - 16+ Replenishment Associate	K-Mart's 195 Troy Schenectady Road. – 783-6101 Flexible hours. \$7.25 hr. Apply at Customer Service and/or on line @ www.kmart.com . Background check conducted.
Hard-line sales (re-shops, re-setting shelves) – 16+ Trailer un-loader, backroom, Starbucks, and Food Avenue - 18+ *	Target 675 Troy Schenectady Road, Latham 782-0348 All shifts open. Starting pay \$8.25 per hour. Recruiting for all positions. Stop in the store and apply at the kiosk. Three references are required.
Sales person (Openers, closers, key)18–21+ * Positions are dependent upon location.	Stewart's Corner of Old Loudon Rd. and Rt. 155 Latham, NY 783-6022 or 406 Albany Shaker Rd, Loudonville, NY, 783-6057 and 215 Troy Schenectady Rd. Latham 783-6022. Closing, afternoon and weekend shifts. Basic math test given. Two references needed. \$8.00 hr. Benefits available if hired full time. Apply in person.
PT/FT cashiers/PT Shift Supervisors – 18+ Pharmacy technicians FT (no exp. Needed) *All positions full – accepting applications for future positions.	Rite Aide 1863 Central Avenue Albany – 456-0673 Flexible hours. \$7.25 hr. Eligible for benefits based upon the number of hours worked. Apply in person with references.
Salesperson – 16+	Plato's Closet 818 Central Avenue Albany – 459-3104 OR 90 West Campbell Rd., Schenectady – 688-0515 Upscale resale shop. Eight hours or more per week. \$7.25 hr. Apply at www.platoscloset.com , download the application and bring to store.
Cashier – 18+ *Both stores fully staffed but accepting applications for the future.	Cumberland Farms 1870 Western Avenue (862-0194) OR 1198 Central Ave. 435-1362. Flexible evenings and weekends. Occasionally daytime. \$8.50 hr. Apply in person daytime hours (M-F before 2:30 p.m.). Must have 2 references.
Front End Customer Service – 18+ PT Stock persons – 18+ *All positions are currently full – accepting Applications for future positions.	Taft Furniture 1960 Central Avenue Albany – 456-3361 x3038 Previous cashier experience is preferred. \$8.25-\$9.25 hr. Download application at www.taftfurniture.com and bring in.
Cashier – 16+ Cart Return – 16+	BJ's Wholesale Club 1440 Central Avenue 438 -1400 x 0. Apply in person @ Customer service. Two references required. Starting pay: Cashiers \$7.65 hour; Carts \$7.35 hour.
1 Salesperson – 16+ daytime/weekends only	Peter Harris Clothes 952 Troy Schenectady Road. Latham 785-1671. 20-25 hours per week. Starting pay \$7.25 hr. + depending upon experience. Call for appointment M-F between 9 and 5.

MAINTENANCE & STOCK

Delivery Drivers – 21+	FedEx Ground and FedEx Home Delivery. Requirements: Clean driving record, background check/drug screen, 6 months experience driving a commercial vehicle within the last 3 years (CDL NOT required). Apply in person @ FedEx Ground M-F 10 am-3 pm, 95 Post Rd., Albany (518-218-0927) or FedEx Home delivery T-Sat, 10 am - 3 pm @2 Van Buren Blvd., Altamont (518-861-5879).
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PT Maintenance Technician – 18+	Albany Management 4 Computer Dr. West Albany, NY 12205 Position requires a background in basic plumbing, electrical, Painting and handyperson work. Call Gail Whinnery @458-7113 x109 For further information or FAX or mail resume. FAX 458-7955 or email To employment@albanymanagement.com .
Outside/Inside Store Clerk – 16+ *All positions are currently filled- Applications being accepted for any Future positions.	Salvation Army 2145 Central Ave. Schenectady. M, T, W, Th and Sat. 4:30-8:30 pm. Call for interview appointment with Sherryl Farry @ 346-0205. \$7.30 per hour.
PT Package Handlers– 18+	UPS – United Parcel Service 24 Avis Drive 786-4267. Monday – Friday. 4 a.m.–9 a.m.; 5 p.m. –10 p.m.; 11 p.m. – 4 a.m. \$8.50 hr. plus full benefits. Must make a one- year commitment. Must be able to lift up to 70 lbs. alone. Very fast paced. Apply on line @ www.upsjobs.com .
Order Selector PT –18+ (potential for FT) Janitorial PT/ Clerical PT/Material Handler (recycling) PT	Price Chopper Supermarkets 501 Duanesburg Road – 379-1805 Order Selector - \$10.00-\$12.50 hr. Janitorial– \$10.00 hr. Must Be available to work weekends. Pay increases for FT every 6 months. Apply @ www.pricechopper.com and follow up with a phone Call.
All positions - 18+ *Current shifts needed include: 3:30 am to 7:30 am and 11 pm to 2:30 am.	Fed Ex 95 Post Road, Colonie – 218-0927.Package Handlers – 11:30 p.m.-2:30 a.m., 3:30 a.m.-7:30 a.m. \$10.00-\$10.50 hr. College tuition reimbursement, stock plan and direct deposit available. Call Michael Meredith @ 218-0927 to schedule a sort observation. Candidates decide at that time if they would like to apply.
Helper on a moving van FT/PT – 18+	Clark Moving & Storage 198 Morris Road – 370-4100 Flexible hours between 7 a.m. and 4/5 p.m. \$10.00 hr. Pre-employment drug screen and random screenings once hired. Appearance, cleanliness, excellent attendance and punctuality are essential. Honesty and ability to speak appropriately without any foul language is essential. Call 1 st for interview appointment.
Office Cleaners – 16+	Picotte Companies 20 Corporate Woods Blvd. 6 th Floor 465-4747 5– 8 pm Monday–Friday. \$7.75 hr. Apply in person. The offices to be cleaned are located on Wolf Road and Corporate Woods Boulevard. All are accessible by CDTA.
PT/FT Customer Service/Pick-up Representatives – 18+ for the following Store locations: Latham, Niskayuna and Clifton Park.- 18+ * All positions are Currently filled. Applications always Accepted for future positions.	Raymour and Flanigan Furniture 873 New Loudon Rd., Latham 347-2044 x 216. Nights and weekends. \$8.75 - \$9.00 hr. Full time Workers are eligible for 401K and benefits. Job requires extensive Work with the public. Pre-employment back ground check and drug screen required. Apply in person at any location @ the Customer Care Center. Two references required.

CLERICAL WORK

1 Per diem receptionist – 16+	St. Peter’s Health Care & facilities affiliated with St. Peter’s 310 South Manning Blvd. Hours: 4-7 pm evenings and Saturdays, as needed. Apply in person at St. Peter’s Hospital – Human Resource Dept. Main Floor or apply on line at: www.sphcs.org
Bank Tellers FT/PT – 18+ Entry Clerical Level FT Continued on the next page	Key Bank 66 South Pearl St. /22 Corporate Woods Blvd. High School Diploma or GED required. Tellers \$8.00 - \$10.00 hour and clerical Positions \$9.00 - \$10.00 hour. Apply on line at www.key.com .

<p>Telephone Interviewer – 18+ *Employer states that applicants must have prior paid or volunteer work Experience. *There is currently a hiring Freeze for all EXCEPT interviewers who Are fluently bi-lingual (Spanish/English).</p>	<p>Market Strategies 646 Plank Rd., Clifton Park. Contacting customers For customer satisfaction surveys. No cold calling. Flexible hours After 11am, M-F, and 1 Saturday per month between the hours Of 9 am- 3pm. Twenty hours per week. \$8.25 - \$8.50 hr. Bi-lingual Position \$10.25 - \$10.50 hr. Must pass a drug test and background check and have the ability to Do basic data entry and read a survey script. Call 373-4000 to schedule An interview appointment with Jennifer Ferrera.</p>
<p>Temporary Clerical Positions – mail sorters- Data entry/high speed scanner operators/ Scanner catch-off/reassembly people/ Finishers/group leaders/general clerical 16+</p>	<p>Bank of America Libris Government Operations Unit, Broadway, Menands. Temporary intermittent clerical as needed. \$8.25 + per hour. Day and Evening hours available. Contact: 426-6127 or manpower@bankofamerica.com. Placement is contingent upon Successful completion of a background check.</p>
<p>Tellers FT/PT – 18+ Bankers – 18+ (Positions available in Albany, Schenectady, Rensselaer and Saratoga counties.)</p>	<p>Citizens Bank Locations. Hours can vary between 8:30 a.m. – 7:00 p.m. Apply on line at: www.citizensbank.com, click on careers tab. Teller positions require High School diploma or equivalent, 6 months cash handling experience, sales/customer service in a retail setting is preferred and applicant must successfully complete a teller assessment. Banker positions requires HS diploma or Equivalent, 1 year sales, general knowledge of teller operations and successful completion of a banker assessment.</p>
<p>For listings: www.trustcobank.com</p>	<p>Trustco Bank 192 Erie Boulevard. Salary to be discussed. Apply on line: www.trustcobank.com</p>
<p>Tellers FT/PT- 16+ Head Tellers – 2 yr. Degree preferred Customer Service Representatives – 18+ (HS Diploma, GED or High School Senior anticipating graduation necessary for all Customer Service Representatives, and Teller positions). * All candidates must be Able to train at the Watervliet branch, M-TH 4-8:30 pm for up to 2-weeks.</p>	<p>Pioneer Savings 21 Second Street, Troy. 274-0060 Ext. 3257. Variable hours - \$9.00 hr. Three references are required. Send e-mail and application to: Humanresources@pioneersb.com or fill out an employment contact sheet at www.pioneersb.com or FAX resume to 518-274-3560. Currently available positions: (1/6/12) Part time CSR's: Latham: Tuesday/Thursday/Friday 4-8 pm And Saturday 8:00 am – 3:00 pm. Retail/cashier/teller experience preferred. Information @ www.pioneersb.com/jobs.asp.</p>

LIFEGUARDS/DAY CARE PROVIDERS/CAMP COUNSELORS/HUMAN SERVICE WORKERS

<p>Pool Lifeguards/Attendants – summer 2012</p>	<p>Diamond Realty Management Company 790 Watervliet Shaker Rd. Latham. Driver's license required due to multiple locations. Pools Are open Memorial Day – Labor Day and additional hours are Available for setting up and closing down all locations. In addition To guard duties, the position requires pool maintenance, maintaining pool furniture, daily cleaning of bathrooms, monitoring guest attendance, enforcing pool rules and NYS Health protocols. Training in these additional tasks is provided. Must have lifeguard Certification to apply. Wage; \$7.25 hr starting or dependent upon Past experience. To apply: Contact Teresa by phone or email to Schedule an appointment. 783-5000 or service@drm.net.</p>
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Home Health Aide – 18+	Eddy VNA 433 River St., Troy 270-1384 Various hours. \$9.50 hr. Call for information and phone screening: Employment offer is based On successful completion of the following requirements: Three positive work related references. Pre-employment physical exam; including drug testing and criminal record check (fingerprinting). Once those steps are passed, applicant must also successfully pass A 10-day, daytime training (8:30 am to 4:30 pm) prior to job Placements. Must have a valid driver's license and own vehicle.
Capital District YMCA's	Apply on line @ www.cdymca.org
Currently available positions: After school workers – 16+ head teachers -18+ Day Care Substitutes/Floaters/Asst. teachers	Executive Woods Child Care 4 Atrium Dr. Albany. Call for Appointment with Amy @ 459-7156. Experience is preferred, But not necessary. \$8.25 per hour for afterschool positions and Higher for head teacher positions.
Positions at Albany Memorial Hospital, The Eddy, Samaritan Hospital and Sunny View Rehab Hospital	Visit www.nehealth.com for all positions.
Positions currently filled, but applications are always accepted for future positions: Morning Aides, Substitutes PT (call in/fill in) and Substitute Teachers – 18+	Pineview Community Church 251 Washington Avenue Ext. 456-6786. Positions: 3:00 – 5:30 p.m. or 1 -5:30 pm weekday Afternoons. \$7.25 - \$8.50 hr.
Birthday party server/ busser – 16+ Skating Counter attendant – 16+ *February 15, 2012 – Will begin accepting Applications for Ice Cream Servers (16+) for Positions lasting from Mid-March until end of Summer/some lasting through October.	Guptill's Roller Rink, Rt. 9, Cohoes, NY \$7.50 hour. Evening and weekend hours available. Call Nancy Guptill for an interview appointment. 785-0660.
Custodian – 18+ Overnights 10 pm-5:30 am Lifeguards – 18+ \$7.25 hr. + Swimming Instructors (WSI) -18+ \$7.25+ School Age Child Care positions as needed: Group Leader – 18+ \$8.00 hr. + Activities Assistant – 16+ \$7.25 hr. + Site Supervisors – 18+ \$10.63 hr. + Teen Night Workers – 18+	Southern Saratoga YMCA 1 Wall St. Clifton Park. Call for interview Appointment or apply on line at www.cdymca.org . 371-2139 x5551 Teen night workers: Teen night staff must be available on Saturdays 6-10 pm to work with middle school students. Instructors and guards start at \$7.25 + hr and coaches at \$8.00 hr. Group Leader: AAS in Child Development or 2 years experience With children under the age of 13. \$8.00 – \$9.00 hour. Activities Assistant: Prior experience with children is preferred. \$7.25 hr. Internships may be available.
PT After School Counselors for the 2011–2012 Academic year 18+	Schenectady Jewish Community Center 2565 Balltown Road. Monday-Friday, 2:00/2:30 p.m.-6 p.m. \$8.00 + hr. Please email resume and letter of interest to Andy Katz @ andrewk@schenectadyjcc.org . Three references required. For all other positions, go to: www.schenectadyjcc.org
PT and FT Skills Specialists – 18+ PT and FT resident Counselors – 18+ Relief Workers – flexible hours As needed. – 18+	Center for Disability Services 314 South Manning Blvd. Albany. Positions require a minimum of a high school diploma or GED and And clean NYS driver's license. Applicants must be able to lift 50 pounds. Complete an on-line applications at www.cfdsny.org and then contact the following: For Skills Specialist: Mary Cameron 437-5633 or Cameron@cfdsny.org For residential Counselors: Ally Andolina @ 437-5622 or Andolina@cfdsny.org

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MISCELLANEOUS

Valet- 18+	Northway Toyota 727 New Loudon Road Latham. Must have a clean License and the ability to drive a standard shift. Hours: 3-6 pm, M-Th and Saturday 8 am to 5 pm. \$7.25 hr. Apply in person Between the hours of 8 am -5 pm, M-F, and ask for John. Two References are required.
As of 1/27/12 : Banquet server, banquet set-up, room attendant, lead cook, line cook, restaurant server, housekeeping senior and inspector, room service, accounts receivable clerk, front desk clerk	Holiday Inn – Albany 205 Wolf Rd. Apply on line @ www.newcastlehotels.com (use zip code 12205).
Box office/Concession attendants/ Ushers/cleaners – 16+ *All positions are currently filled – accepting applications for any future positions	Regal Cinema, Colonie Center. \$7.25 per hour. Three references Required. Applications accepted ONLY on line @ http://regmovies.com/corporate/onlineApplications.aspx .
Positions available @ Crossgates Mall	www.shopcrossgates.com
Housekeepers – 18+ *All positions filled – accepting applications for the future	Econolodge 622 Watervliet Shaker Rd., Latham. Hours; 8:30 am to 1:00 pm. \$8.00 hr. Three references, background check, Drug screen and credit check required. Call 785-1414 or apply in person.
*All positions are currently full except as noted below– accepting applications for the future FT sales associate – 18+	Taft Furniture 1960 Central Avenue 456-3361, x 3038 Sunday 12 p.m.-6 p.m. Stop in for application or apply on Web site @ www.taftfurniture.com/openings . \$8.25-\$12.00 hr. FT sales associate is a commission position with weekend hours Required, along with flexible weekday hours.
Line Attendant – 16+ Lube Technicians (At Jiffy Lube)– 18+ (Will train for this position)	Hoffman’s Car Wash 1757 Central Avenue. 862-1658 x 123 Flexible afternoon & weekends. \$7.25 hr. to start. Driver’s license preferred. Apply in person (Ask for Tom Whited) or on line @ www.hoffmancarwash.com . For Jiffy Lube positions, contact manager, Shawn Fallova. Lube techs \$7.50 per hour.
Inventory Takers and Supervisors - 18+	RGIS Inventory Specialists 145 Wolf Road. 482-8607 x13 Flexible shifts. No experience needed. Paid training \$9.00 hr. Apply On line @ www.rgisinv.com Applicant must have transportation.
Automotive Technicians I – 18+ (Tire and battery installer) Full time sales Stock in auto center	Sears Automotive Service Center 1425 Central Avenue – 454-3291 PT shifts are available. Sales and tech positions \$8.00-\$12.00 hr. Commission based. Maintenance and stock \$7.25-\$9.00 hr. Apply on web site @ www.sears.com/apply and follow up with call to 454-3291. Applicant needs basic understanding and interest in cars. Technicians do battery, tire and oil changes. Must have a clean and valid driver’s license.
Tire Changer – 18+	Goodyear Auto Service Center 46 Wolf Road. Albany – 459-9122 Flexible hours M-F between 7 a.m.-7 p.m., Saturday 7 a.m.-5 p.m., and Sunday 8 a.m. -4 p.m. \$9.00 hr. Apply in person.
Office Cleaners – 16+ Continued on the next page	Picotte Companies 20 Corporate Woods Blvd. M-F 5-8 pm \$7.75 hour. Apply in person. Ask for Ed Thomas or Grace Phelan.

RESTAURANTS

Drivers/In-store/Shift Runners – 16+ and 18+	Papa John's – Corner Of Old Loudon Rd., Latham. Part time positions will be available for evenings and weekends. Rate of pay \$7.25 – \$8.50 depending upon position. Apply in person Or call 782-1600 for appointment.
Dishwashers – 16+ Dietary Aides – 16+	St. Joseph's Provincial House 385 Watervliet Shaker Rd., Latham. 3:00- 7:00 weekdays and flexible weekend hours. 15-20 hpw. \$7.25 hr. Apply in person at the reception desk – ask for an Application For Dining Services.
Crew members – 16+ and 18+ depending Upon the shift worked. Weekends required. Overnight Crew – 18+ as needed Management Trainees – 18+ (Resume required)	McDonalds 106 Wolf Rd. (458-7053), 1814 Central Ave. (690-4400), 3700 State St. Niskayuna (382-8220), New Karner Rd. /Central Ave. (464-1233) Call each location in order to schedule an appointment for an application and interview or apply. On line at www.mcstate.com . references required. Albany County Airport location at www.mcstate.com Applicants for this Location must be 18+ due to FAA background check.
Crew members – 16+	McDonalds 1122 Troy Schenectady Rd. Latham. \$7.25 hr. Apply apply on line @ www.mcnewyork.com/03752 .
Dishwashers – 16+	Colonie Elks Club 11 Elks Lane, Latham. Weekends only Fri-Sun. 5- 10 pm on Friday and flexible hours on Sat/Sun depending upon Events occurring. Call on the weekend to schedule an appointment With Don Gula, Kitchen manager, @ 391-0235.
For current information visit: www.desmondhotelsalbany.com	The Desmond Hotel & Conference Center 660 Albany Shaker Road. Apply @ Human Resources Office 8:30 to 5:00 p.m. OR FAX Resume to (518) 640-6170 OR email resume to desmondjobs@desmondhotels.com Hours and salary vary.
Host/ Dishwasher/ports/Prep person – 16+ Bussing Person – 16+	Reel Seafood 195 Wolf Rd. Evenings and weekends. Busser \$5.00 hr Plus tips; Host/hostess \$8.00 hr and Dishwasher/food prep \$7.25 hr. Apply in person 4-5:30 p.m. ask for Rick OR 10:30-11:30 (Linda.)
Part time kitchen aide – 18+ Dishwashers – 18+ Resident Aide – 18+ *Positions are currently Filled – accepting applications for the future.	Emeritus at Colonie Manor 626 Watervliet Shaker Rd. Latham Flexible hours with mandatory weekends every other week. Salary based on experience. Apply in person, ask for Amy Wilsey.
Short Order Cook – 16+ Food Prep Person/Dishwasher/Host	Grandma's Restaurant 1273 Central Ave., Albany 459-4585 Evenings and weekends – WEEKENDS A MUST. \$7.25 hr. Stop in and fill out application.
Evening Sub- builders/ Cashiers PT – 16+ Day Crew	Mr. Subb (Rosewood Plaza) Corner of New Karner & Watervliet Shaker Rd. Evening and Weekend shifts available. \$7.50 hr. depending upon experience. Apply in person.
Wolf Rd positions: Closers – 18+ PT Day crew 16+ (hours 11 am to 4 pm) FT Managers – 18+ (Experience required with Food safe Certification preferred)	Burger King 158 Wolf Rd. – 459-7992/663 New Loudon Road. 783-5213 /1860 Central Avenue 456-2222/439 Central Ave. 463-7655. 1991 Western Avenue. – 456-6771 or 1480 Western Ave. 869-1782.10 – 28 hpw – MUST WORK WEEKENDS Flexible weekday hours. \$7.25 hr. For the Wolf Rd. location: Apply in person on Mondays and Wednesdays, 2-5 pm, for the best Opportunity to be interviewed at that time. *Applicants May also drop off an application at any time.
Shift Managers PT/FT – 18+ Delivery Driver 18+ Cook – 18+. Continued on the next page	Pizza Hut 203 Wolf Road. – 458-1221 Day & evening schedules. \$ 7.25 plus tips and \$9.00 hr. for shift managers. Apply on line @ www.pizzahutjobs.com .

Kitchen Workers (18+), Birthday Party Hosts – 16+	Chuck E. Cheese Latham Farms, Latham. Flexible schedules. Salary \$7.25+ per hour without experience. Apply in person and ask for Jenna Powers @ 782-7112
Delivery Drivers – 18+	Dominos Pizza, 1545 Central Avenue, Colonie. Must have own car. Apply in person. \$5.65 hr plus tips and mileage.
Servers/Relief Dishwashers / Resident Services Asst. – 18+ and Servers – 16+ *Servers also needed at Atria Crossgates and Guilderland	Atria Shaker 345 Northern Blvd., Albany. Salary \$8.50 per hour without experience. Apply in person 9 a.m. to 5 p.m. or FAX resume and cover letter to 465-2127. No phone calls please. *Resident services asst. will be trained to work with residents Needing assistance with daily activities.
Closers – 18+	Wendy's Restaurant 1645 Western Avenue.456-6702 Crossgates – 869-2956. All shifts at multiple restaurants. Openers \$7.25-\$8.50 hr. Closers - \$7.25 hr. Apply in person 9-10 am or 2 – 4 p.m. @ the Wendy's 261 Rt. 9W Glenmont, NY (near the Wal-mart's) or at www.snagajob.com
Closing & Key PT/FT – 18+ Morning Opener – 21+ Counter/Cashier – 16+	Stewart's 406 Albany Shaker Road. 459-9431.Flexible hours. FT Benefits. \$8.00 hr. Apply in person and ask for Paula Stitt. All staff is cross-trained for all positions in the store.
Part time snack bar attendant – 16+ Birthday party servers Bussing people/Skating Counter Attendants	Guptill's Roller Skating Rink 11 New England Ave. Weekends. \$8.00 + per hour. Call Nancy Guptill at 785-0660 To schedule an interview appointment.
Crew members (full and part time available)– 16 +	Long John Silver's /Taco Bell 1010 Central Avenue 438-8220 FT and PT positions available. Approximately \$7.75hr. to start. Apply in person or on line @ www.tacobell.com/careers
Wait staff (part and full time) – 16+ Dishwashers – 16+	Glen Eddy Retirement and Assisted Living Community 1 Glen Eddy Dr. Niskayuna. Apply in person at the front desk. Ask For Robert Carr, Director of Dining. Applicant must enjoy working with seniors in a caring and kind/helpful manner.
Wait staff – 16+ (experience preferred) Utility person and Prep cook – 18+ *All positions are filled, but accepting Applications for the future.	Beltrone Senior Living Center Lakeview Restaurant 6 Winners Circle, Colonie 4:00 – 7:00 p.m. T-Sat (Flexible days) Utility position T-Friday, 5-7:30 pm. Call for appointment or apply in person prior to 3:00 p.m. Ask for Jill Frascatore, General Manager. 459-2857 – Ext. 312 Wait staff - \$8.00 hr. Utility/Prep \$8.50 hr.
Currently need: Shift managers - 18+ Team members – 16+ (PT weekends) *All team positions are currently filled- Accepting applications for future positions	Taco Bell/Long John Silver's Wolf Rd. 459-7330. PT/FT hours as scheduled (Evenings + weekends). Salary negotiable. \$7.50 – \$8.50 hr. depending on experience. Apply in person 2 – 4 p.m. Two references required.
Servers – 16+ Cutters – 18+ Dishwashers – 18+	Boston Market Rt. 9 785-7509. Work available for weekends only up to an 8 hr. shift or during the week (4-8, 5-9 or 6-10p.m.) \$7.50 hr. Apply on line @ www.bostonmarketjobs.com . Three references required.
Food Service Aides /Part time housekeepers – 16+ (These positions are Available in Our Lady Of Mercy Life Center Near Crossgates Mall.) All other positions updated weekly @ www.sphcs.org Continued on the next page	St. Peter's Health Care & facilities affiliated with St. Peter's 310 South Manning Blvd. 525-1109/525-6728 Flexible shifts. Food service has more hours in summer. Starts at \$8.25 hour without experience. Apply in person at St. Peter's Hospital - Human Resource Dept. Main Floor. Apply on line at: www.sphcs.org

Crew Persons – 16+ or 18+ Depending upon the shift available *All positions are currently full – applications are being accepted for any available future positions.	Taco Bell 676 New Loudon Rd. Latham. FT Day crew – 8 a.m. to 4 p.m. OR 2 p.m. to 10/11 p.m. Also can work weekends only. Closers 6 p.m. – 2 a.m. or 4 a.m. – midnight shift. \$7.25-8.00 hr. depending upon experience Apply in person. One reference required.
Counter Person – 16+ *Village Square needs staff 3 pm on.	Bruegger’s Bagel Bakery Village Square Plaza 464-0363 Salary depends on experience. Apply in person. Applications are sent to all Bruegger’s in the Albany area.
Wait Staff –16+ Utility Workers – 16+	Beverwyck Retirement Community 40 Autumn Dr., Slingerlands 451-2131. 4 p.m. – 7:30 p.m. Salary - \$7.55 hr. Apply in person at the front desk.
Kitchen Crew – 18+ Pizza maker/Counter Server/Cashiers	Villa Pizza Albany Airport. Hours will be scheduled between 8:00 a.m. and 8:00 p.m. \$7.75-8.50 hr. Call for appointment. @ 242-2422. FAA background check required.
Drivers - 18+ Pizza Makers, counter persons, line cooks	Mild Wally’s 189A Quail St. Albany. Driver must have their Own car for deliveries. Call Brian Kovelman @ 433-1898 to Schedule an interview appointment.
Counter helper/Customer Service/Food Prep – 16+	Honey Baked Ham 69 Wolf Rd. \$7.25 per hour. Call 438-2200 or stop in for interview. Seasonal hiring will begin again spring 2012.

FULL TIME JOBS

FT Stone Fabrication/carpenter	Capital Stone 2241 Central Avenue, Schenectady, NY. Applicant must be interested in learning the trade as a career. Carpentry skills and customer service skills required. Position Requires a high school diploma/GED. Hours: M-F 7:30-4:30. Salary is based on experience. Two references are required preferably From a teacher in these areas. Email a letter of interest and a Resume to cpetti@eastcoasttile.com
PT and FT Skills Specialists – 18+ PT and FT resident Counselors – 18+	Center for Disability Services 314 South Manning Blvd. Albany. Positions require a minimum of a high school diploma or GED and And clean NYS driver’s license. Applicants must be able to lift 50 pounds. Complete an on-line applications at www.cfdsny.org and Then contact the following: For Skills Specialist: Mary Cameron 437-5633 or Cameron@cfdsny.org . For residential Counselors: Ally Andolina @437-5622 or Andolina@cfdsny.org
For current information visit: www.desmondhotelsalbany.com	The Desmond Hotel & Conference Center 660 Albany Shaker Road. Apply @ Human Resources Office 8:30 to 5:00 p.m. OR FAX Resume to (518) 640-6170 OR email resume to desmondjobs@desmondhotels.com Hours and salary vary.
1 FT Customer Service Representative/ Marketing Associate	State Farm Ins. (Agent Mary Ann Fazzone) 619 New Loudon Rd. Latham, NY. The FT hours will be M-F 9 am to 5 pm with hours to 6 pm on Wednesdays. Applicant needs initiative, wish to work with the public, be well spoken and have basic computer skills (35 wpm+), knowledge of Microsoft word, excel and outlook. \$10.00 - \$11.00 per hour depending upon experience. High School Diploma/GED is required. Applicant must have interest in learning the insurance industry. A resume and 2 references are required. Full time position will have benefits. Apply by email to: maryann@mfazzone.com with your resume, cover letter and 2 references.

Continued on the next page

No positions available at this time – resumes Are always accepted.	Albany Management 4 Computer Dr. Albany. Some experience is Needed with plumbing, painting and handy person skills. FAX or Email resume to employment@albanymanagement.com .
Home Health Aide – 18+	Eddy VNA 433 River St., Troy 270-1384 Various hours. \$9.50 hr. Call for information and phone screening: Employment offer is based On successful completion of the following requirements: Three positive work related references. Pre-employment physical exam; including drug testing and criminal record check (fingerprinting). Once those steps are passed, applicant must also successfully pass A 10-day, daytime training (8:30 am to 4:30 pm) prior to job Placements. Must have a valid driver’s license and own vehicle.
Freight handlers – 18+ (Overnights and weekends)	Railex (Produce Distribution Center) 105 Rotterdam Industrial Park, Schenectady, NY \$12.00 hour. Apply in person 8:30 a.m. to 4:30 p.m. and ask for Wendy Hojohn or please send your resume to whojohn@railxusa.com . Benefits for FT staff. For further information: www.railex.com .
Human Service Workers – some 16+ and 18+	Center for Disability Services 14 So. Manning Blvd. 437-5640 Salary depends on experience - tuition Re-imburement available in many circumstances. Apply @ www.cfdsny.org
As of 1/27/12 : Banquet server, banquet set-up, room attendant, lead cook, line cook, restaurant server, housekeeping senior and inspector, room service, accounts receivable clerk, front desk clerk	Holiday Inn – Albany 205 Wolf Rd. Apply on line @ www.newcastlehotels.com (use zip code 12205).
Customer Care Representative Enrollment and Billing Representative	Empire Blue Cross 17 Corporate Woods Blvd. 367-4688 Monday – Friday 9 a.m. – 5 p.m. Pay scales based on experience – Plus benefits. High School Diploma or GED required. Apply @ www.wellpoint.com for all positions in the call center.
FT Service Advisors – 18+ with a background In automotive service or repair. Part Time and Full Time Installers and Technicians – 18+	Pep Boys 1795 Central Avenue. 452-5095 M – F and weekend Days. Installers and Service Advisors- \$7.50 hr. plus commission. Technicians - flat rate based upon experience. A driver’s license is required. Benefits available with full time positions. Apply @ www.pepboys.com .
Assembly Workers – 18+ Shifts may include: 1 st 6:30 am -2:30 pm 2 nd 2:30 pm – 10:30 pm and 3 rd 10:30 pm – 6:30 am	Comfortex Corporation 21 Elm St. Maplewood Hiring people looking for careers building shades. High school Diploma or GED preferred. \$9.50 + hr. with pay incentives, and a Shift differential for the 2 nd and 3 rd shifts. Mechanical aptitude required. Benefits available for full time. Please apply in person and ask for Pat Gaglianese, Employment Manager, or send resume to www.comfortex.com .

STAFFING AGENCIES

Temporary Workers – 18+ Specializing in clerical positions	Sheber Wright, Inc. 6 Winners Circle, Albany info@sheberwright.com or call 458-8616 for appointment.
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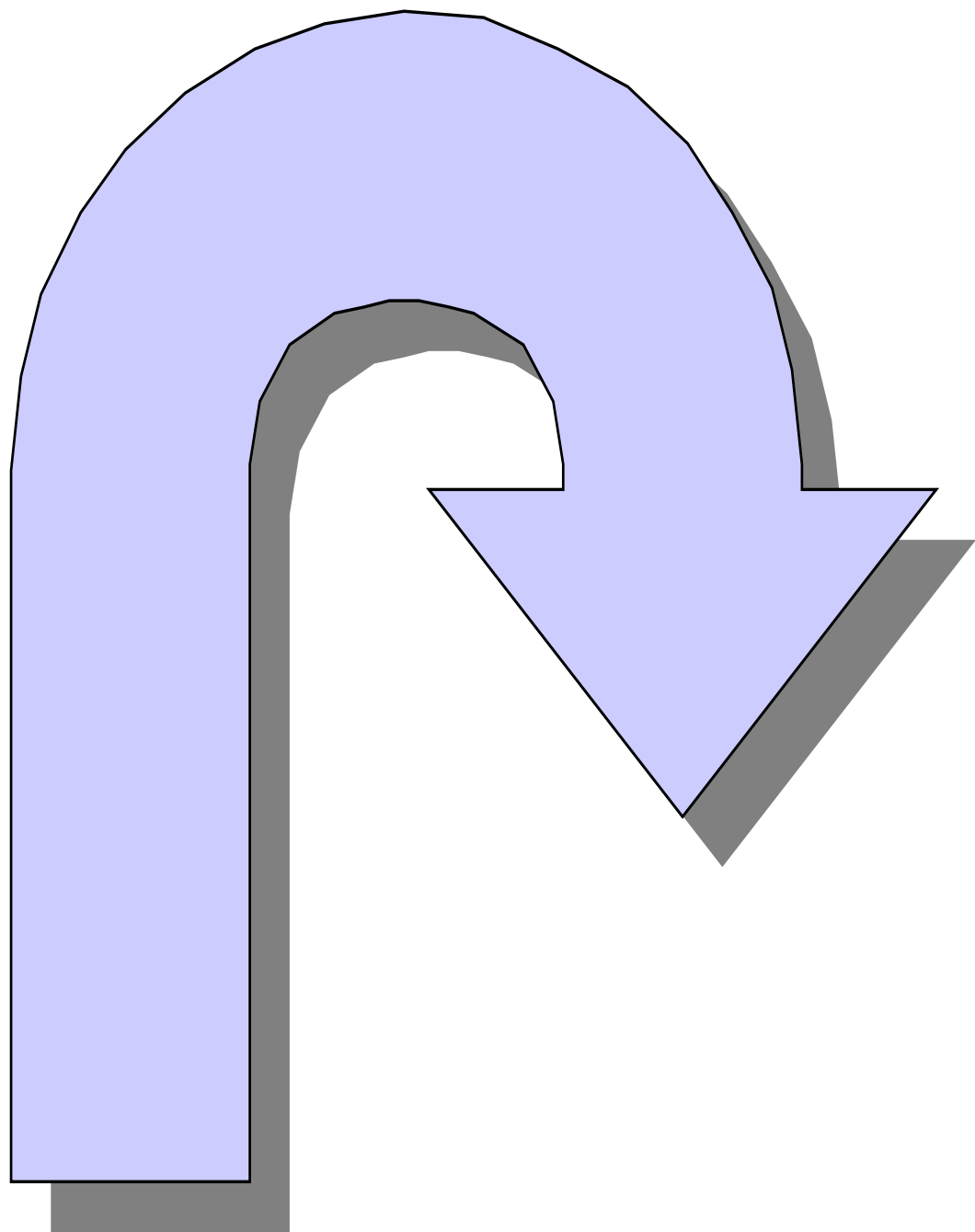
<p>Temporary Workers – 18+</p>	<p>Companies of J.J. Young Albany/Troy, NY. Send resume to: www.jjyoung.com, or call Bill Crandall, Operations manager, in the Colonie office (452-7090) or Troy office (270-1700) to schedule an appointment. Resumes are preferred, but they will assist you in preparing one, if necessary.</p>
<p>Variety of fields, excluding restaurant and Retail - 18+</p> <ul style="list-style-type: none"> • Resumes are required for interviews with Manpower • After applying on-line, follow-up with a phone call @ 459-2800. 	<p>Manpower 1450 Western Avenue. (1st Floor), Albany Hours vary according to position. Pay scales generally \$8.00 hr. - \$15.00 hr. depending upon position. All applicants must be telephone accessible, have reliable transportation, and be willing to submit to a pre-employment drug screen and background check. Applicants must apply on line @ www.manpowerjobs.com. Sean Lee may be contacted for further information @ 459-2800, by e-mail @ albany.ny@na.manpower.com, or by fax at 459-3300.</p>
<p>Temporary workers – 18+</p> <p>Continued on the next page</p>	<p>Adecco Staffing 1704 Western Ave., Albany. Call 862-0500 for appointment with Meghan Molik or Gina DeBonis Must bring resume and all ID needed for I-9.</p>

TRAINING ANNOUNCEMENT - Culinary Tech Center Training Program

Provide a 6 Month Culinary Training and Job Placement Program to Eligible Youth!

- Program operates several times per year
- Location – Albany Elk’s Lodge, 25 South Allen Street Albany, NY
- For men and women, 18-24 years of age, interested in cooking or baking **and** job placement assistance.
- Applicants must be ACCESS-VR Consumers (Adult Career and Continuing Education Services). If interested, please contact your ACCESS counselor.
- **Financial eligibility guidelines may apply.**
- For more information call Jamie Weeks at 438-1126, email jweeks@edtraining.com, or schedule an appointment to visit the Elk’s Kitchen to meet the Chef and see the kitchen. Future classes available – call for information.

See the next page for information on additional web sites to assist you with your job search...



ADDITIONAL WEB SITES TO ASSIST YOU WITH YOUR JOB SEARCH

- **The Town of Colonie is not responsible for the content or services offered on these web sites. They are listed for informational purposes only. *This list is by no means inclusive of all available sites. Also, always be sure to search for a particular company's web site for information on job titles, qualifications and information on how to apply.**

Informational and Career Sites

- www.labor.ny.gov (The New York State Labor Department, including Career Zone, a self- assessment tool to assist you in finding the correct position to match your interests and abilities. This site also includes information on available positions and labor law information.)
 - * <http://www.labor.ny.gov/youth>
 - * <http://www.laborny.jobs>
- www.rileyguide.com (Free employment and career information. Provides assistance in finding the web-sites appropriate to your employment needs. This site does not list job openings.)
- www.bls.gov (United States Department of Labor, including the Occupational Outlook Handbook to assist you in finding out the requirements, skills and education needed for various types of employment.)
 - * <http://online.onetcenter.org>
- www.disabilityInfo.gov (Provides information and resources for persons with disabilities)
- www.careeronestop.org (United States Department of Labor)

Web sites listing job openings

- www.Teens4Hire.com
- www.Job-Applications.com
- www.thestudentsresource.com (internships)
- www.groovejob.com
- www.summerjobs.com
- www.coolworks.com (Lists information on seasonal positions or careers in parks, resorts, ranches, theme parks and tour companies)
- www.aplus-summerjobs.com (seasonal jobs for adventurers)
- www.CampJobs.com
- www.acacamps.com
- www.snagajob.com
- www.flipdog.com
- www.hotjobs.com
- www.capitalareahelpwanted.com
- www.timesunion.com
- www.monstertrak.com
- <http://nyjobsources.com/nyinterns.html> (Internships)
- www.techvalleyinternships.org (Internships)
- www.acinet.org
- www.bestjobsusa.com
- www.truecareers.com
- www.careermag.com
- www.careers.org
- www.albanycounty.com
- www.JobBankusa.com
- www.nursingjobs.com
- www.nyjobsources.com
- www.50statejobs.com
- www.cs.state.ny.us (New York State Civil Service)
- www.usajobs.opm.gov (Federal Government Jobs)
- www.careerjet.com

*IF you find a site that is no longer in service, or with which you have difficulty – please contact YES.

