

Town of Colonie Planning and Economic Development Department
and
Significant Environmental Areas Management Appeals Board
Submittal Requirements
Watercourse Area Permits and Variances

- 1.) 10 Copies of a narrative description of the proposed project, addressing its scope of operation, its purpose, justification and impact on the immediate area of influence and the Town in general (drainage, utilities, aesthetics and land use compatibility) including the following:
 - a. Description of existing site and use
 - b. Description of intended site development and use
 - c. Anticipated impacts on watercourse function and physical character
 - d. Impact on adjoining property; visual, drainage, or other
- 2.) Photograph(s) of the site.
- 3.) Completed Environmental Assessment Form.
- 4.) 10 copies of a site development plan outlining the proposed design at a scale of 1" = 10', 1" = 20', 1" = 30', or 1" = 40'; sheet size shall be 22" x 34" or 34" x 44" which plan shall show that information which is applicable as requested on pages 5 and 6 Section D. of the Watercourse Area Management Local Law.
- 5.) A soil analysis describing soil types, surface and subsurface rock and groundwater conditions may be requested. Basic information on these items should be included within the narrative if the information is available.
- 6.) Additional reports, maps, plans or materials may be requested by the PEDD or the Significant Environmental Areas Management Appeals Board if deemed necessary to make the determinations required by the New York State Environmental Quality Review Act and the Town of Colonie Watercourse Area Management Local Law.
- 7.) All information should be submitted to:

Town of Colonie
Planning and Economic Development Dept.
Public Operations Center
347 Old Niskayuna Road
Latham, NY 12110
- 8.) If you have any questions you can contact the Planning and Economic Development Department at 783-2741.