



**TOWN OF COLONIE**  
**PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT**

PUBLIC OPERATIONS CENTER  
347 OLD NISKAYUNA ROAD  
LATHAM, NEW YORK 12110-2289  
PHONE (518) 783-2741 FAX (518) 783-2888

**GRADING PERMIT APPLICATION**

This form must be completed and filed with required surveys, plans, engineering reports and work schedules at the Planning and Economic Development Department.

PROJECT NAME: \_\_\_\_\_

ADDRESS OF SITE: \_\_\_\_\_  
Number Street

APPLICANT: \_\_\_\_\_

Address \_\_\_\_\_  
Number Street City State Zip

Phone No. during business hours: \_\_\_\_\_ Fax #: \_\_\_\_\_

NAME OF PRESENT PROPERTY OWNER: \_\_\_\_\_

Address \_\_\_\_\_  
Number Street City State Zip

APPLICANT IS [ ] OWNER [ ] LESSEE [ ] AGENT

Proposed action: \_\_\_ Grading of Land \_\_\_ Removal of Topsoil \_\_\_ Removal of Vegetation

State erosion control methods to be implemented during and after completion of work

\_\_\_\_\_

Declaration of escrow deposit:

I hereby certify that the items on the foregoing form are true and correct and that I have agreed to deposit with the Comptroller of the Town of Colonie an escrow amount of \$\_\_\_\_\_ as per the schedule of fees of the Planning and Economic Development Department for \_\_\_\_\_ acres to be graded, to ensure that site work is performed in accordance with approved plans and the controls outlined in Chapter 93, Article II of the Code of the Town of Colonie. I further agree that upon my failure to perform the site work in accordance with the plans submitted as aforesaid, the Town of Colonie and/or its agent has the right to enter upon said premises and complete the necessary site work and charge the cost of said site work to the funds on deposit with the Town Comptroller pursuant to Chapter 93 of the Town Code, and the Town Comptroller shall be further authorized to pay any charge or charges approved by the Planning and Economic Development Department without further approval of the applicant. If the Town should undertake completion of any site work (grading work) upon said land, any sums remaining on deposit with the Town Comptroller after completion of said work shall be returned to the applicant.

Upon completion of the site work as set forth on said plan, the applicant shall request the Planning and Economic Development Department to inspect said work; and shall provide certification by a Professional Engineer, Surveyor, or Architect licensed to practice in the State of New York, that the work has been completed in accordance with approved plans and the applicable provisions of the Code of the Town of Colonie.

Upon approval of said work the Planning and Economic Development Department shall direct the Comptroller to release all of the applicant's money on deposit pursuant to the issuance of the grading permit.

STATE OF NEW YORK) SS:  
COUNTY OF ALBANY )

\_\_\_\_\_ Company

\_\_\_\_\_ Name (Printed or Typed)

\_\_\_\_\_ Signature

\_\_\_\_\_ Federal Tax I.D. No. or Social Security No.

Sworn to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_\_

Notary Public \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Approved/Disapproved by \_\_\_\_\_ Date \_\_\_\_\_

Comptroller Account # \_\_\_\_\_