

BUILDING DEPARTMENT

TOWN OF COLONIE

PUBLIC OPERATIONS CENTER

(518) 783-2706

Michael M. Rosch
Director

**347 OLD NISKAYUNA ROAD
LATHAM, NY 12110-2286**

COMMERCIAL ZONING VERIFICATION

**THIS APPLICATION IS FOR ZONING VERIFICATION FOR ANY COMMERCIAL PROJECT,
SUBMIT THIS TO THE BUILDING DEPARTMENT.
NOT TO BE USED FOR A SUBDIVISION OF LAND**

THIS FORM WILL BE ON FILE IN THE BUILDING DEPARTMENT FOR 1 YEAR

Any proposal which requires a Town of Colonie Building and Zoning Permit or an approval issued by the Town of Colonie Planning Board/Department must first be reviewed by the zoning enforcement officer of the Town of Colonie to determine whether the proposal violates any provision(s) of the Town of Colonie Zoning Laws. The Officer's determination is based upon the information submitted on this form and such determination is subject to review and change if the project is modified at a subsequent date. The officer reserves the right to request further information it is deemed necessary. A disapproval of the application by the zoning officer means the project, as designed, cannot proceed for the reasons provided. If you the applicant, disagree with the zoning officer's determination you may appeal said determination to the Town of Colonie Zoning Board of Appeals. The applicant further agrees and understands that a new "Application for Zoning Verification" may have to be submitted if the applicable zoning laws change before the proposed action is completed.

1. GENERAL INFORMATION: (MUST BE TYPEWRITTEN)

Address of site of proposed action:

Number Street City State Zip

Name of applicant

Address Number Street City State Zip

Applicant's phone (W) (Cell)

Contact person

Address

Phone number (W) (Cell)

Email

Property owner(s)

Address Number Street City State Zip

2. Describe the present use of the building and property. (If vacant, so note and list last prior use).

3. APPLICANT'S PROPOSED ACTION:

A. Is the proposed action a:

- ___ New building ___ Addition ___ Renovation ___ Accessory Structure
- ___ New tenant (business name) _____
- ___ Change of use (new use) _____
- ___ Change of owner (new owner) _____
- ___ Temporary tent (dates tent will be erected) _____
- ___ Site change or other (describe below) _____

B. Proposed use (check where applicable and provide area for each use):

<u>USE</u>	<u>GROSS FLOOR AREA</u>	<u>USE</u>	<u>GROSS FLOOR AREA</u>
___ Office _____	sq. ft.	___ Warehouse/Distribution _____	sq. ft.
___ Wholesale Business _____	sq. ft.	___ Fast Food _____	sq. ft.
___ Convenience Store _____	sq. ft.	___ Restaurant, Barroom _____	sq. ft.
___ Retail Sales _____	sq. ft.	___ Manufacturing _____	sq. ft.
___ Motel, Hotel _____	sq. ft.	___ Multifamily _____	sq. ft.
___ Motor Vehicle Svce. Station _____	sq. ft.	___ Other _____	sq. ft.

C. DESCRIBED THE PROPOSED USE IN DETAIL IN A COMPLETE DESCRIPTIVE NARRATIVE.

OVER

YES NO

**VIOLATION - CHAPTER 190-8 (BUILDING PERMITS REQUIRED)
CONSTRUCTION STARTED WITHOUT OBTAINING BUILDING AND ZONING PERMIT**