

**Civil Service Department
Town of Colonie
Po Box 508, Newtonville, NY 12128
www.colonie.org/civilservice Tele(518)783-2721**

CROSS-FILING FORM*

(Attach this form securely to your Civil Service Application)

Exam Title: _____

Exam #: _____

Applicant's Name: _____
(Print) Last Name First Name M.I.

Soc Sec No: ___/___/____

*If you are "cross-filing" with other jurisdictions (taking more than one exam on the same day), give specifics below. It is your responsibility to ensure that you have filed an application with each individual agency, and that all agencies are made aware of the test site at which you prefer to take the exams.

Note: If taking a NYS exam, you must take all exams at the State site. You must also call the State exam center at (518)474-6470 no later than 2 weeks before the test date and advise them.

Exam Number	Exam Title	Jurisdiction
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I would like to take all exams at the following test site: _____

Candidates taking multiple examinations on the same day must bring the admission notices for each civil service agency to the examination site on the date of the examination. It is the candidate's responsibility to insure that all the examination numbers are on their answer sheet.

X _____
Applicant Signature

Date signed