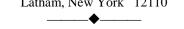


TOWN OF COLONIE

Fire Services

347 Old Niskayuna Road Latham, New York 12110



Phone (518) 783-2712 Fax (518) 783-2772 www.colonie.org/fireprev



Kitchen Exhaust System Inspection & Cleaning Report A separate form must be completed for each exhaust hood and duct system

Business:		Date:					
Address:							
Service Company:				Phone	:		
Address: Type of Duct Fan Termination Type or Volume of			Cooking Low-volume		Performed by: Inspection frequency		
Vertical Roof Horizontal Wall Combination	High-vo	High-volume, 24 hr, Char Moderate-volume				Monthly Annual Quarterly Semiannual	
Are all areas of duct accessible			Yes	No 	N/A 		
Access panels needed						Quantity needed	
Number of existing access panels							
Evidence of leakage from the duct							
Are fans hinged						Hinges needed Yes or No	
Fan wiring will allow fan to tip							
Fan operational prior to inspection	/cleaning	·					
Fan operational after inspection/cleaning							
Does system have rooftop grease containment system							
Hood filters in place							
Light globes in place							
Photos taken prior to and after inspection/cleaning					Photos available for review Yes or No		
	Light	Medium	Heavy		Clean	ed Yes or No	
Grease build-up on roof						-	
Grease build-up on fan						-	
Grease build-up in ducts						-	
Grease build-up in hood						-	
Grease build-up on filters					Replac	ced Yes or No	
All items marked with No require ex	xplanatio	n:					
Icertify the	at the ins	pection and	cleaning	of the	kitchen	exhaust system was	

performed in accordance to NFPA 96 and all other industry standards.