TOWN OF COLONIE

Building and Fire Services Department
Public Operations Center
347 Old Niskayuna Road
Latham, New York 12110

Peter G. Crummey
Town Supervisor

Phone (518) 783-2706 Fax (518) 783-2772
www.colonie.org/departments/building

Chretien T. Voerg P.E.
Director

PROCEDURE FOR OBTAINING A DEMOLITION PERMIT

1. Application for Building and Zoning Permit **must** be submitted prior to contacting other departments as noted in Step #2.

2. The applicant must submit written verification from the following authorities that services have been removed and/or requirements have been complied with in order to have a structure demolished:

   a) National Grid (or letter stating no gas or electric service) 1-800-932-0301
   b) Town of Colonie Pure Waters Dept. (518) 783-2766
   c) Latham Water District 783-2750
   d) Town of Colonie Department of Fire Services 783-2712
   e) Asbestos Survey (see #6 below) (Dept of Labor Asbestos Control) 457-1255
   f) Town of Colonie Historian 782-2601
   g) Post abatement asbestos survey (required prior to the issuance of a demo permit if asbestos is found)
   h) Site plan required.

3. The demolition contractor must submit a Certificate of Insurance showing General Liability listing the Town of Colonie as the Certificate Holder and must state **"demo at"** a with the address of demolition in the description field. We need not be additional insured. Proof of Workers Compensation is required on either the C-105.2 or the U26.3 form.

4. Prior to issuing a permit, the applicant must submit written authorization from the property owner for the demolition, and certification that the site will be cleaned up and left in a safe condition within thirty (30) days of demolition.

5. Pre-demolition Asbestos Survey required before the issuance of a building permit by the New York State Department of Labor per Section 12NYCRR Part 56-5 for all structures built before January 1, 1974.

   If the pre-demolition asbestos survey indicates the presence of asbestos, it must be abated in accordance with the attached regulations and a follow-up survey completed showing all asbestos has been removed. A copy of this survey must be transmitted to the building owner, the Asbestos Control Bureau District Office and the Building Department.